



LHS Behaviour for Learning Procedures

Behaviour Procedures

Statement of Intent

As part of the Education Leadership Trust the school's core values embrace a culture of respect, fairness, social and moral responsibility, diversity and inclusion. For effective teaching and learning to take place, good behaviour in all aspects of school life is vital. We seek to create a caring and learning environment in the school.

A key element of achieving positive behaviour is parental/carer support and involvement. By communicating regularly and sharing information we can work together to raise attainment and progress for all.

Equality Impact Statement

The school will ensure that the procedures outlined below do not discriminate, directly or indirectly. It will do this through regular monitoring and evaluation of our behaviour procedures. On review it will assess and consult relevant stakeholders on the likely impact of the procedures on the promotion of equality on grounds of any protected characteristics using an appropriate Equality Impact Assessment. The procedures may be amended as a result of this assessment.

The School's Power to Discipline

The school has a statutory power to discipline students for breaches of school rules, failure to follow instructions or other unacceptable conduct.

- All teachers and other staff in charge of students have the power to discipline.
- The Academy Co-headteachers may limit the power to apply particular sanctions to certain staff and/or extend the power to discipline to adult volunteers.
- The school can hold detentions out of the school's normal hours, weekends (with some exceptions) and non-teaching days without parental/carer consent.
- The school can confiscate items (including retention/disposal) where reasonable and appropriate.
- The school has a statutory power to discipline students for misbehaviour outside of school premises.
- Separate legal provision inserted into the Education Act 1996 makes it lawful for named school staff to search suspected students for knives or other weapons without consent.
- School staff have a statutory power to impose sanctions.
- Sanctions must be reasonable and proportionate to the circumstances.
- Sanctions will take account of the student's age, and special educational needs, disability and religious requirements affecting the student.

Targets and Rewards

It is the responsibility of every student and their parents/carers to strive for no behaviour consequences at all times. Student behaviour is continuously tracked and celebrated through Merits, Progress Reports, Student Led Academic Tutorials, assemblies, briefings and notice boards.

Behaviour Consequence System

- **Formal Warning** - If a student is not following the school's standards and expectations regarding behaviour, in or out of class, a formal warning will be given
- **C1** – If the wrong choice is made, after the student has been given the opportunity to make the right choice, a C1 will be given
- **C2** – If a student continues to make the wrong choice, a C2 will be given
- **C3** – If their behaviour fails to improve and they continue to make the wrong choice, a C3 will be given, resulting in an after-school detention of 30 minutes
- **C4** – If a serious wrong choice is made, a C4 (internal or alternative site exclusion) or a fixed term or permanent exclusion will result

Students can also be issued with a social time detention as a consequence of poor behaviour choice at social times (including break and lunch) or lateness. This would result in a detention at a break or lunch time.

Any form of racist incidents will be recorded using the school's Racist Incident Form.

It is important to note that for serious misbehaviour incidents staff may not give any warnings before issuing a student with a C3/C4

Behaviour Interventions

If any student is issued with a behaviour consequence or develops a pattern of receiving multiple/regular behaviour consequences the following steps may be taken by school as appropriate:

- A text message/email will be sent to parents/carers to notify their student has received a detention or C4
- Form Tutors, Heads of House, Pastoral Managers and Heads of Progress will meet with the student to discuss their behaviour choices and help support the student to make appropriate behaviour choices moving forward
- Phone calls are made by the relevant staff to parents/carers to discuss a student's behaviour choices
- A student will be placed onto a report to monitor a student's behaviour in lessons over a period of time (see 'Students on Report' for more detail)
- Parents/carers will be provided with regular feedback regarding a student's behaviour (positives and any areas of concern)
- The school will organise parental/carer meetings to discuss any behaviour concerns of their student
- An action plan will be developed and reviewed regularly to help support a student to make the right behaviour choices
- A student referral may be made to relevant internal and external agencies to help provide additional support for student behaviour concerns

Students on Report

If a student has been placed onto a report, relevant staff will meet with the student to discuss the reasons why they are on report and to set clear targets for improvement for the student. Parents and carers will be notified if a student has been placed onto report. Parents/carers will also be provided with regular feedback regarding a student's behaviour whilst on report including positives and areas for concern.

A student may be placed onto the following reports to help monitor and track their behaviour over a period of time.

1. **Form Tutor Report** – general concerns or a student has received at least 3 C3s or 1 C4
2. **Pastoral Manager Report** – a student has received at least 5 C3s or 1 C4
3. **Head of Progress Report** – increased seriousness of behaviour consequences
4. **SLT Report** – behaviour incidents continue to escalate and/or fixed term exclusion
5. **Headteacher Report** – increased seriousness of behaviour consequences

Addendum – School behaviour procedures

Appendix to the Behaviour for Learning policy in response to Covid 19 – June 2020 adapted July 2020.

The school behaviour policy remains in place and serves as the basis for young people to take responsibility for their own behaviour in line with the values of the Trust and of each school. As always, the building of relationships and the expectation of working within a set of expectations, based on mutual respect, will be particularly key at this critical time. As such, it is imperative that the young people are given a clear set of guidelines to follow, that these are explained and modelled to them and are shared with their parents and carers. The following expectations now also exist:-

1. Arrive to school and leave to go home at the correct time using the correct entrance and exit.
2. Students are to wear their face mask/covering in all indoor areas where a distance of 2 metres cannot be maintained.
3. Do not wait for friends and do not congregate. Speak to a member of staff if your parent/carer usually comes to collect you, is late or does not arrive.
4. Speak to a member of staff if you are worried about any aspect of travelling to school or getting home at the end of your session.
5. Enter the building at your allocated gate and door, sanitise your hands and go straight to your form room.
6. There must be no physical contact at any time. This includes hugging.
7. When you cough or sneeze, catch it in a tissue or in your elbow. Do not cough or sneeze in anybody else's direction. Throw your tissue in the bin. **Catch it, Bin it, Kill it.**
8. Avoid touching your face – nose, mouth and eyes.
9. You must stick to the seating plan in the learning space.
10. You must only use your own equipment. If you need anything else, ask the member of staff, do not share equipment with anyone else.
11. There will be hand sanitiser and wipes in every room. The windows will be open, and the door – where appropriate.
12. Maintain a distance from other students where possible and maintain 2 metres between yourself and adults in school. There are marks around school that will help you with this.
13. Do not leave the learning space without permission. Each year group will be allocated a set of toilets, you must not use any other toilets. You should always wash your hands for 20 seconds using soap and water before you leave the toilets.
14. You will be told where to go to spend your break time.
15. You should always follow the instructions and advice of any member of staff.

If you follow all of these expectations, you will have a positive return to school.

These expectations are in place to support your learning, welfare, health and safety. If you are not following these expectations, we will remind you about them. If there is still a lack of cooperation, we will contact your parents/carers and you will receive consequences in line with our Behaviour for Learning policy.