



Punctuality

From September 2024 if your child is late to school on more than 3 occasions across the academic year then they will receive a late detention after school on Fridays. The length of the detention will depend on how many times they have been late that week which increases in 15-minute increments, e.g. if they are late once it will be 15 minutes, twice will be 30 minutes and so on. If your child is due to be in detention we will alert you of how long via a text message on Thursday. We appreciate your support in continuing to encourage excellent punctuality.

Attendance

Every child within our community matters and we are committed to ensuring that everyone fulfils their potential. Without question, the most important factor which determines your child's success at school is their attendance. The link between attendance and attainment is firmly established; those students who attend more have greater access to academic content allowing them to achieve stronger qualifications and, in turn, enabling them to access the pathway of their choice when it comes to further education, employment or training. If your child's attendance falls below our expectation of 97% then we will contact you to discuss the impact of lost learning and what support we can put in place to help this improve, this may include an offer of Early Help or an Attendance Contract. However, if attendance does not improve and there are families of students who have accrued 10 or more sessions of unauthorised absence they will be referred to Manchester LA for statutory action as part of a new National Framework for Penalty Notices laid out in Working Together To Improve Attendance (February 2024) which comes into force in August 2024. Attached to this letter is Manchester City Council's 'Statutory Action Escalation Pathway', please take time to familiarise yourself with this as there are changes to the current guidance. Please also note that prolonged absence during term-time due to holidays/trips abroad will result in referral to Manchester City Council automatically.